



**Sanilac Intermediate Board of Education  
Organizational Meeting July 17, 2017**

The Organizational meeting of the Sanilac Intermediate School District Board of Education was called to order July 17, 2017 at 6:00 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan, by Duane Lange, Superintendent. Members present: Cindy Nunn, Vonda Zuhlke, Louise Blasius, Amy Dumaw, Candy Gerber and Mike Wilson. Absent: Mike Kiley. Also present: Duane Lange, Julie Orchard, Gail Denton and Carol Radloff.

II. Duane Lange, Superintendent, asked everyone to stand for the Pledge of Allegiance.

III. Duane Lange, Superintendent, asked for nominations for Board President.

Moved by Zuhlke; supported by Nunn to elect Louise Blasius as President. Motion carried.

Louise Blasius, President asked for nominations for remaining Board Member Positions.

Moved by Nunn; supported by Zuhlke to elect Mike Wilson as Vice-President. Motion carried.

Moved by Nunn; supported by Wilson to elect Vonda Zuhlke as Treasurer. Motion carried.

Moved by Dumaw; supported by Gerber to elect Cindy Nunn as Secretary. Motion carried.

**2017 - 2018 Board of Education Officers were elected as follows:**

Louise Blasius, President  
Mike Wilson, Vice-President  
Cynthia Nunn, Secretary  
Vonda Zuhlke, Treasurer

IV. Moved by Nunn; supported by Zuhlke to approve the Consent Agenda as presented. Motion carried.

(a) Sanilac ISD Board of Education Policy – The Sanilac ISD Board of Education adopted the existing Board of Education policies that were developed by NEOLA and approved during for the 2016 – 2017 school year.

(b) Newspaper for Legal Notice Publications – The Sanilac ISD Board of Education approved the Sanilac County News as the Newspaper of Record for legal notices and the Sandusky Tribune is the alternate.

(c) Legal Consultants –

**General Consultants:** The Sanilac ISD Board of Education approved and authorized the Superintendent to have contact with the law firms necessary to conduct the business of the school district.

**Special Education Counsel:** The Sanilac ISD Board of Education approved Clark Hill Attorneys as Legal Consultants for Special Education matters for the 2017 – 2018 school year.

(d) Audit Services – The Sanilac ISD Board of Education approved to contract with Anderson, Tuckey, Bernhardt & Doran, P.C. for audit services for the year ended June 30, 2018.

(e) Mileage Rate for Official Sanilac ISD Business – The Sanilac ISD Board of Education approved the mileage rate for official Sanilac ISD Business at .535 per mile.

(f) Sanilac ISD Section 504 Coordinator – The Sanilac ISD Board of Education approved Emma Navarro and Duane Lange to serve as Sanilac ISD Section 504 Co-Coordinators for the 2017-2018 school year.

- (g) Sanilac ISD Title II Coordinator – The Sanilac ISD Board of Education approved Emma Navarro and Duane Lange to serve as Sanilac ISD Title II Co-Coordinators for the 2017-2018 school year.
- (h) Sanilac ISD Title VI Coordinator – The Sanilac ISD Board of Education approved Emma Navarro and Duane Lange to serve as Sanilac ISD Title VI Co-Coordinators for the 2017-2018 school year.
- (i) Sanilac ISD Title IX Coordinator – The Sanilac ISD Board of Education approved Emma Navarro and Duane Lange to serve as Sanilac ISD Title IX Co-Coordinators for the 2017-2018 school year.
- (j) Sanilac ISD FERPA Coordinator – The Sanilac ISD Board of Education approved Emma Navarro and Duane Lange to serve as Sanilac ISD FERPA Co-Coordinators for the 2017-2018 school year.
- (k) Treasurer’s Bond – The Sanilac ISD Board of Education set the Treasurer’s Bond at 200,000.00.

Motion carried.

- V. Moved by Nunn; supported by Dumaw to approve Tri-County Bank – Peck as Bank of Deposit as listed until future conditions warrant review or change.

Tri-County Bank – Peck as Bank of Record for the following accounts:

- Municipal Fund Accounts
  - General Fund
  - Special Education
  - Career-Technical Preparation
- Payroll Account
- Internal Funds/Trust & Agency
- Accounts Payable

Motion carried. Vonda Zuhlke and Candy Gerber abstained from voting due to conflict of interest.

- VI. Moved by Dumaw; supported by Gerber to approve the dates, times and locations for the 2017-2018 SISD Board meeting as presented. Motion carried.

**Meeting Day:** The third Monday of the month.

**Meeting Place:** Sanilac Career Center  
175 East Aitken Road  
Peck, MI 48466

**Meeting Times:** Listed below.

**The dates are listed below:**

July 17, 2017 at 6:00 p.m.	August 21, 2017 at 6:00 p.m.
September 18, 2017 at 6:00 p.m.	October 16, 2017 at 6:00 p.m.
November 20, 2017 at 6:00 p.m.	December 11, 2017 ( <b>2<sup>nd</sup> Monday</b> ) at 6:00 p.m.
January 15, 2018 at 6:00 p.m.	February 12, 2018 ( <b>2<sup>nd</sup> Monday</b> ) at 6:00 p.m.
March 19, 2018 at 6:00 p.m.	April 16, 2018 at 6:00 p.m.
May 21, 2018 at 6:00 p.m.	June 25, 2018 ( <b>4<sup>th</sup> Monday</b> ) at 6:00 p.m.

- VII. **Committee Assignments:** The Sanilac ISD Board of Education approved Cindy Nunn and Mike Wilson as Representatives for the Sanilac County Association of School Boards. At the next meeting an Alternate will be assigned.

The Sanilac ISD Board of Education approved Louise Blasius to serve as a Representative for the Sanilac County Association of School Board and the Representative for the Sanilac County Planning Commission.

If a committee needs to be formed an ad hoc committee will be formed at that time.

- VIII. Moved by Nunn; supported by Dumaw to approve Candy Gerber as Pro-Tem Secretary/Treasurer. Motion carried.
- IX. Louise Blasius, President adjourned the Organizational meeting at 6:12 p.m.

Cynthia Nunn, SISD Board Secretary