



**Sanilac Intermediate Board of Education
Regular Meeting January 16, 2023**

Louise Blasius, President, called the regular meeting of the Sanilac Intermediate School District Board of Education to order January 16, 2023 at 6:00 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan. Members present: Vonda Zuhlke, Cindy Nunn, Mike Kiley and Louise Blasius. Absent: Amy Dumaw, Carolyn Stoutenburg and Shawna Lentner. Also present: Duane Lange, Gail Denton, Julie Orchard and Renee Jansen.

II. Louise Blasius, President, welcomed guests.

Louise Blasius, President, asked for any request to speak to the SISD Board.

Public Comment: None

III. Moved by Nunn; supported by Kiley to approve the consent agenda as presented.

A. Review and Consideration of Agenda: Approved the Agenda as presented with the addition of Janet Parsch under item E. Resignation of Staff.

B. Consideration of Minutes: Approved minutes from: Regular Meeting – December 12, 2022

C. Consideration of Monthly Bills: Approved payment of monthly bills as follows:

General Education	\$420,371.70
Special Education	\$698,755.69
Career-Technical Preparation	<u>\$393,286.16</u>
Total	\$1,512,413.55

D. Consideration of Monthly Budget Report: Approved.

E. Resignation of Staff:

- Larissa Gerstenberger (SCI Program Instructor) – The Sanilac ISD Board of Education approved the resignation of Larissa Gerstenberger as the SCI (Severe Cognitive Impaired) Program Instructor effective February 3, 2023. Larissa has been with the Sanilac ISD since March 8, 2019.
- Jennifer Hartwell (Special Education IST) – The Sanilac ISD Board of Education approved the resignation of Jennifer Hartwell as a Special Education IST effective January 20, 2023. Jennifer has been with the Sanilac ISD since July 18, 2022.
- Janet Parsch (Special Education Instructor) – The Sanilac ISD Board of Education approved the resignation of Janet Parsch as the Intermediate Transition Program Instructor effective June 30, 2023. Janet has been with the Sanilac ISD since February 1, 2020.

F. Maternity Leave: The Sanilac ISD Board of Education approved a maternity leave for Jasmine McNary from January 16, 2023 to April 3, 2023.

G. Parent Advisory Committee Appointment: The Sanilac ISD Board of Education approved the appointment of Tabitha Jensen as Sandusky Schools representative on the Parent Advisory Committee.

Motion carried (4-0).

IV. Action Items

A. **2022 - 2023 Budget Revisions**

Moved by Kiley; supported by Zuhlke to approve to accept the 2022-2023 Revised Operation Budgets as presented for:

- Career/Technical Education
- Special Education
- General Education

Motion carried (4-0).

B. Purchase of a New Bus

Moved by Nunn; supported by Kiley to approve the low bid from Holland Bus Company in the amount of \$134,945.00 for a new special education bus. Motion carried (4-0).

C. Engineering & Design Field Trip Request

Moved by Kiley; supported by Zuhlke to approve the field trip request for twelve students in the Engineering & Design Program to attend the Winter Baja Race at Michigan Tech University on January 27-29, 2023. The estimated cost of the trip is \$6,142.06 which will be covered by the Student Payment \$1,836.00, CTSO Advisor Budget \$3,014.06 and Other – Baja Account \$1,292.00. Motion carried (4-0).

D. Internal Transfer

Moved by Nunn; supported by Kiley to approve the internal transfer of Sharon DeLano as an ISD (Instructional Support Technician) for the Sever Cognitive Impaired Program (SCI) to the Early Childhood Special Education Program. Motion carried (4-0).

V. Administrative Reports:

Duane Lange, Superintendent, presented his Administrative Report.

- The Sanilac County Association of School Boards Meeting is scheduled to take place Monday, January 30th at 6:00 p.m. with hors d'oeuvres and dinner at 6:30 p.m. at the Career Center.
- Reviewed expiring Board Member Terms with the ISD Board of Education. Terms expiring June 30, 2023.
- CBA 101 School Board Member Course being offered on Thursday, March 16th and Thursday March 23rd from 6:00 – 9:00 p.m. each night at the Sanilac Career Center.

Renee Jansen, Special Education Director, presented her Administrative Report.

- Sanilac ISD Special Education staff traveled to Tuscola ISD on January 16th for ½ day to view similar programs in which they teach at Tuscola ISD. Huron ISD Special Education Staff will be coming to the Sanilac ISD on January 20th and Tuscola ISD Special Education Staff will be coming to the Sanilac ISD in March 2023.
- Katelyn Vogel (Sanilac ISD full time Substitute Teacher) will fill the vacant teacher position in the SCI Program until the end of the school year.

VI. Local Board Reports: The Sanilac ISD Board of Education members were given the opportunity to report back from the local school district Board of Education.

VII. Louise Blasius, President, adjourned the meeting at 6:21 p.m.

The next regular meeting will be held on **Monday, February 13, 2023 at 6:00 p.m.** at the Sanilac Career Center, 175 East Aitken Road, Peck, MI.

Cynthia Nunn, SISD Board Secretary